



ATLANTIS PROGRAMME
EU-US COOPERATION
IN HIGHER EDUCATION
AND VOCATIONAL TRAINING

INTERNATIONAL STUDENT SERVICE

a practical guide

UNIVERSITY OF UDINE

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VICTOR SEGALEN BORDEAUX 2 UNIVERSITY

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UNIVERSITY
OF UDINE



VICTOR SEGALEN
BORDEAUX 2
UNIVERSITY



TECHNICAL
UNIVERSITY
OF LISBOA

UNIVERSITY OF UDINE

Founded in 1978, the University currently has ten faculties in: Agriculture, Economics, Engineering, Law, Foreign Languages, Education, Humanities, Medicine and Surgery, Veterinary Science and Mathematical, Physical and Natural Sciences. The University is actively involved in student and staff exchange projects with universities within the EU and is currently engaged in close collaboration with several universities from Eastern Europe and other non-EU countries. All the services dedicated to the International Students are managed by the International Student Service (ISS), part of the International Relations Office.

Full information package available:

www.uniud.it/didattica/servizi_studenti/international_students_service/university.htm.

Accommodation:

the ISS is able to provide to students accommodation in private houses in the town, in respect of all the conditions and the deadlines contained in the information package.

How to reach Udine:

Udine can be reached easily from either Trieste, Venice or Treviso airports. From Trieste there is a coach service. If you fly to Venice or Treviso you will need to get a bus to the train station, where you can then get a direct train to Udine. For train times consult <http://www.trenitalia.it>.

10 days before departure:

as soon as you have decided the date of your arrival, you should inform the International Relations Office – International Student Service in Udine. **Upon arrival in Italy:** send an e-mail message (socrates@amm.uniud.it) to let us know at what time you will be arriving in Udine so we can meet you at the arranged meeting-point.

Please note that our reception service is available from 9:00 a.m. to 6:00 p.m., from Monday to Friday. It is not available on week-ends or public holidays. If you arrive outside of these times you must arrange your own accommodation.

Permit of Stay requirements:

students must bring their passports (which cover the period of the stay), visa (if required), health insurance and 4 passport sized photos. **Health insurance:** European citizens should ask in their home country for the form E111 or the European health card (TEAM). Non-EU students must take out private health insurance to cover their entire stay.

Visas:

students must contact the Italian Embassy in their country to check on visa requirements for a study period in Italy.

ONCE ARRIVED: 3-Day Welcome Service.

During your first days at the University of Udine you are dedicated particular attention and care to help you to settle into your new surroundings. The ISS Staff will guide you to your accommodation, help you to obtain your permit of stay, provide you with a card for the student canteen and a personal password for unlimited computer access, arrange a meeting with your academic tutor and give you general information about the town etc.

Student Canteens “Mensa”:

international students taking part in student mobility schemes pay a flat rate of 4,30 €/Meal.

Academic calendar:

the basic unit of the Italian system of higher education is the academic year, from the beginning of October to September 30th. Lectures are held until the end of May/June. There are two half-term holidays, at Christmas and Easter, and a summer holiday, from the end of July to the beginning of the next academic year. As a rule, lectures are given in Italian.

Examinations:

there are two standard examination periods, one in Summer and one in Autumn, and an additional period in Winter.

TECHNICAL UNIVERSITY OF LISBON

The Universidade Técnica de Lisboa – UTL (Technical University of Lisbon) was created in 1930, as a confederation of several Faculties. Nowadays it includes the following Faculties: Veterinary Medicine; Agrarian Sciences; Economy and Management; Engineering; Social and Political Sciences; Architecture; Human Kinetics.

The Foreign Students' Office which welcomes foreign students, helps them in their social and academic integration and provides introductory courses of Portuguese.

The Instituto Superior de Agronomia of UTL gives a high priority to its international activities and commitments. Apart from its participation in several international institutions and programs, the University has co-operation agreements with about eighty universities around the World, and participates in several international academic and research projects, involving teaching, research training and consultancy.

Students should follow the **application procedure** as detailed below:

print and complete the Application Form;

attach a transcript of records which details all your University results prior to applying for study abroad. Your application will not be considered without this transcript;

print and complete the Learning Agreement based on subjects chosen from the course information pack, available here and get it signed by a representative from your University;

print and complete the Language Course Application if you wish to attend the Portuguese course that takes place at our School. This beginner's course is free of charge and it will last 40 hours. However, since we have a limited number of places for Portuguese course, we will only be able to accept the first 15 students that apply.

We have just limited number of rooms in the students residences of the Technical University of Lisbon. In that sense, most of the students will have to find their own private accommodation in the city of Lisbon. The cost of accommodation is about 250 € per month per student.

Students Canteen:

the cost is 2,20 €/ meal

VICTOR SEGALEN BORDEAUX 2 UNIVERSITY

Heir to a long tradition, l'Université Victor Segalen Bordeaux 2 is part of large national and international networks. Its quadriennial plan has defined the axes of development to affirm itself in the knowledge and competitive society. Surrounded by its vineyards, close to the forest, the Atlantic and the valleys of the Pyrenees, Bordeaux is pleased to welcome you. The capital of Aquitaine, a city of art, trade and history, is very much in step with the pace of the new millennium without forgetting its affinity for culture, good food, sport and nature.

Permit of stay

Holders of the type D long stay visa stamped “Student” must upon arrival complete the necessary formalities to obtain their student residence permit that is issued free of charge. It lasts one year and is renewable. However, upon your first arrival in France, you have to pay 55 € for the costs of a medical examination (stamp of the National Agency for Welcoming Foreigners and Migrants - ANAEM).

For students without a type D visa, the residence permit is prepared upon your arrival once you have obtained your student card and having made an appointment as from September on the Web site: www.pres.u-bordeaux.fr.

Upon your arrival for a one-year stay, don't forget to apply for an accommodation allowance with the Family Allowance Fund - CAF: www.caf.fr

The number of rooms is limited and not all students can be accommodated. In that sense most of the students have to find private accommodation and above all find accommodation upon your arrival, which is not easy. Make the necessary arrangements before your arrival.

Private accommodation

The costs (as a guide) vary according to the accommodation. For example, a furnished room = 250 €, a studio flat = 350€ and a T1 flat = 450 €.